

**GOVERNMENT OF JAMMU & KASHMIR  
DIRECTORATE OF SCHOOL EDUCATION JAMMU  
MUTHI CAMP, JAMMU - 181205**

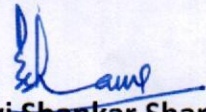
Sub:- Drawal of salary in favour of Smt. Anuradha Sharma, Master HSS Kathera, Zone Kathua.

Ref:- Chief Education Officer Kathua's letter No. CEOK/33494-95 dated 22-03-2022.

Order No. 1352 -DSEJ of 2022

Dated:- 29/03/2022

1. Sanction is hereby accorded to the drawal of salary in favour of Smt. Anuradha Sharma, Master HSS Kathera, Zone Kathua for the month of Oct-2013 only, from Govt. Higher Secondary School, Plassi.
2. Principal Govt. Higher Secondary School, Plassi, shall draw and disburse the salary in favour of Smt. Anuradha Sharma, Master HSS Kathera, Zone Kathua for the month of Oct-2013 only as Master Grade, against the vacant post of Lecturer Botany, after observing all the codal formalities as are required under rules and in accordance with the circular instructions of the Finance Department issued vide No. 104-F of 2018 dated 27-03-2018 and the allowances shall also be regulated in accordance with the rules in vogue, The concerned DDO shall ensure that there is no double drawal on this account he/she shall be personally responsible for verifying that concerned Master/official had attended official duties or was on sanctioned leave during the period for which the salary is to be drawn.
3. This order shall be implemented only if received through official e-mail [dse.jammu@jk.gov.in](mailto:dse.jammu@jk.gov.in).
4. The order is also available on the official website [schedujammu.nic.in](http://schedujammu.nic.in) of the Directorate.

  
(Dr. Ravi Shankar Sharma) JKAS  
Director School Education  
Jammu

No. DSEJ/NG/M/ 53124-28  
Copy to the:-

Dated: 29-03-2022

1. Principal Secretary to Govt. School Education Department, Civil Secretariat, J&K, Jammu for kind information.
2. Chief Accounts Officer of this Directorate for information and necessary action.
3. Chief Education Officer, Kathua for information and necessary action.
4. I/c Web site for upload the order on the official website.
5. Office record.