



Government of Jammu and Kashmir
DIRECTORATE OF SCHOOL EDUCATION
Muthi Camp Jammu-181205

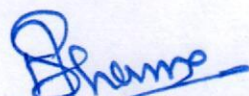
Sub: Switching over to e-office – instructions thereof.

Circular No. 01 -DSEJ of 2024

Dated: 25-01-2024

Pursuant to Government Order No. 820-JK(GAD) of 2021 dated: 02-09-2021 followed by Circular No. 37-JK(GAD) of 2021 dated: 20-09-2021 and Circular No. 44-JK(GAD) of 2021 dated: 12-11-2021 regarding switching over from physical files / daks to e-office mode.

All the Joint Directors of School Education Department and Chief Education Officers of Jammu Division shall immediately switch over to e-office mode of working with existing / available infrastructure by or before 1st of February 2024 and also to instruct Zonal Education Officers for switching over to e-office by or before 15th of February 2024. No physical files / daks shall be entertained in this Directorate w.e.f 15th February 2024.


Director School Education
Jammu
Dated: 25-01-2024

No: DSEJ/Gen/2024/2080-91.

Copy to the:-

1. Secretary to Government, School Education Department, Civil Secretariat, J&K, Jammu/Srinagar for information.
2. Joint Director School Education _____(All) for information.
3. Chief Education officer _____(All) for information and necessary action.
4. Zonal Education Officer _____(All) of Jammu Division for information and necessary action .
5. I/c website with the directions to upload on the official website of this office.
6. Office record file.