

**GOVERNMENT OF JAMMU & KASHMIR  
DIRECTORATE OF SCHOOL EDUCATION JAMMU  
MUTHI CAMP, JAMMU - 181205**


Sub:- Drawal of salary in favour of Smt. Shafiq Bano, Master (Surplus) Govt. High School, Qasim Nagar, Jammu.

Ref:- Chief Education Officer Jammu's letter No. CEOJ/NG/35689-90 dated 19-02-2022.

Order No. 1338 -DSEJ of 2022

Dated:- 25 /03/2022

1. Sanction is hereby accorded to the drawal of salary in favour of Smt. Shafiq Bano, Master (Surplus) Govt. High School, Qasim Nagar w.e.f Oct-2021 to Feb-2022 only, from Govt. Girls High School, Kahna Chak against available vacant post of master in the institution.
2. Headmaster, Govt. Girls High School, Kahna Chak shall draw and disburse the salary w.e.f Oct-2021 to Feb-2022 only, in favour of Smt. Shafiq Bano, Master (Surplus) Govt. High School, Qasim Nagar, after observing all the codal formalities as are required under rules and in accordance with the circular instructions of the Finance Department issued vide No. 104-F of 2018 dated 27-03-2018. The allowances shall also be regulated in accordance with the rules in vogue, it should also be ensured by the concerned DDO that there is no double drawal on the account he/she (DDO) shall be personally responsible for cross checking that concerned Master/official had attended official duties or was on sanctioned leave during the period for which the salary is to be drawn.
3. This order shall be implemented only if received through official e-mail [dse.jammu@jk.gov.in](mailto:dse.jammu@jk.gov.in).
4. The order is also available on the official website [schedujammu.nic.in](http://schedujammu.nic.in) of the Directorate.

  
(Dr. Ravi Shankar Sharma) JKAS  
Director School Education  
Jammu

No. DSEJ/NG/M/ 52755-59

Dated: 25-03-2022

Copy to the:-

1. Principal Secretary to Govt. School Education Department, Civil Secretariat, J&K, Jammu for kind information.
2. Chief Accounts Officer of this Directorate for information and necessary action.
3. Chief Education Officer, Jammu for information and necessary action.
4. I/c Web site for upload the order on the official website.
5. Office record.