



Government of Jammu and Kashmir  
**DIRECTORATE OF SCHOOL EDUCATION**  
Muthi Camp Jammu-181205

Sub: Drawal of salary of Senior Assistant.

Ref: Chief Education Officer, Kathua's No. CEOK/NG/25505-06 dated: 11-09-2023

**ORDER No : 1353-DSEJ of 2023**

**DATED : 18-12-2023**

Sanction is hereby accorded to the drawal of salary in favour of Sh. Namander Singh, Senior Assistant, Higher Secondary School Sallan, district Kathua w.e.f June 2023 to July 2023 against the vacant post of Senior Assistant at Higher Secondary School, Magloor, district Kathua.

The Principal Higher Secondary School, Magloor shall draw and disburse the salary in favour of above said official, after observing all the codal formalities as are required under rules and in accordance with the Circular instructions of the Finance Department issued vide No.104-F of 2018 dated: 27-03-2018. It should also be ensured by the concerned DDO that there is no double drawal on this account and he/she (DDO) shall be personally responsible for cross checking that the concerned official has attended official duties or was on sanctioned leave during the period for which the salary is to be drawn.

*[Signature]*

Director School Education  
Jammu

No. DSEJ/NG/NT-23/C.No-7317328/

35006-09

Dated:

18-12-2023

Copy to the:-

- 1) Principal Secretary to Government, School Education Department, Civil Secretariat, J&K, Jammu / Srinagar for information.
- 2) Chief Education Officer, Kathua for information.
- 3) In-charge website of this Directorate for uploading the order on the official website.
- 4) Office record.