DIRECTORATE OF SCHOOL EDUCATION, JAMMU

Fax No. 0191-2598358 website: www.schedujammu.nic.in E-mail Id: dse.jammu@jk.gov.in

Sub:- Drawl of pending salary of Smt. Poonam Rathore, Master GHS Patta Bohri. Ref:- Chief Education Officer Jammu's letter No. CEOJ/NG/11548 dated 27-07-2021.

Order No. 976 - DSEJ of 2021
Dated: 15-11-2021

- Sanction is hereby accorded to the drawl of pending salary in favour of Smt. Poonam Rathore, Master GHS Patta Bohri for the month of January – 2020 only.
- 2. Headmaster, Govt. High School, Chak Majra shall draw and disburse the salary in favour of Smt. Poonam Rathore, Master GHS Patta Bohri for the month of January 2020 only after observing all the codal formalities as are required under rules and in accordance with the circular instructions of the Finance Department issued vide No. 104-F of 2018 dated 27-03-2018. The allowances shall also be regulated in accordance with the rules in vogue, it should also be ensured by the concerned DDO that there is no double drawl on the account, he/she (DDO) shall be personally responsible for cross checking that concerned Master/official had attended official duties or was on sanctioned leave during the period for which the salary is to be drawn.
- 3. This order shall be implemented only if received through official e-mail dse.jammu@jk.gov.in.

4. The order is also available on the official website schedujammu.nic.in of the Directorate.

(Dr. Ravi Shankar Sharma) JKAS Director School Education

No. DSEJ/NG/M/ 36978-82 Copy to the:-

- 1. Principal Secretary to Govt. School Education Department, Civil Secretariat, J&K, Jammu for kind information.
- 2. Chief Accounts Officer of this Directorate for information and necessary action.
- 3. Chief Education Officer, Jammu for information and necessary action.
- 4. I/c Web site for upload the order on the official website.
- 5. Office order file.