Government of Jammu & Kashmir School Education Department, Civil Secretariat, Kashmir. e-mail:-pssed2020@gmail.com..... Contact No. 0191-2566504

The Director, Directorate of School Education, Jammu/Kashmir.

The Secreatry, JKBOSE.

The Project Director, Samagra.

No. Edu-GEN/387/2023-\)1 Subject:- Suspicious email form (rakeshrosha.nia@gov.in). Sir,

Dated: 17.10.2023

In reference to the subject cited above, I am hereby directed to forward the copy of O.M. No. IT-Gen/285/2023 dated 01.09.2023 received from department of Information Technology, with the request to adhere to the advisory conveyed and take further necessary action in the matter.

Yours faithfully,

(Neha Bakshi)JKAS Under Secretary to the Government School Education Department.

Copy to the Private Secretary to the Principal Secretary to Government, School Education Department.

GOVERNMENT OF JAMMU & KASHMIR DIRECTORATE OF SCHOOL EDUCATION JAMMU MUTHI CAMP, JAMMU – 181205

No.: DSEJ/Gen/NG/ 3/067 - 6

Dated: 28-10-2023

Copy of the above letter No. Edu-GEN/387/2023-01 dated 17-10-2023 received from the School Education Department Civil Secretariat, Kashmir forwarded to the all the CEOs of Jammu Division for information and necessary action as desired by the School Education Department.

(Dr. Vikas Dhar Bagati) JKAS Personnel officer

Government of Jammu and Kashmir Information Technology Department Civil Secretariat, J&K

O.M. No:IT-Gen/285/2023

Dated:01.09.2023

Subject: Suspicious e-mail from [rakeshroshan.nia@gov.in].

This department has received a communication No. CID/IT/Adv/23/10669-82 dated 17.08.2023, from Criminal Investigation Department, Jammu and Kashmir Government, Srinagar regarding a suspicious e-mail from [rakeshroshan.nia@gov.in] which is in circulation and has been received by some Government offices. Prima facie the said e-mail has been created by adversary aimed to deceive and fetch important information from Government Offices.

The CID, J&K has also shared some of the preventive measures/ suggestions and remedial measures to be taken if the attachment has been clicked are mentioned below:

- 1. Disconnect the infected computer from LAN/ Internet immediately.
- 2. Check Firewall/Proxy Server/ Antivirus console for any suspicious activities.
- 3. Change passwords of all email and online services from another secure computer.
- 4. Hard disks of the infected computers may be formatted after taking necessary backup of data files.
- 5. Operating System and applications should be re-installed from clean software.
- 6. Update software including OS, application and firmware on IT network assets in a timely manner.
- 7. Prioritize patching known exploited vulnerabilities of inter-facing applications and devices.
- 8. Implement and enforce backup/restoration policies and procedures.
- 9. Implement network segmentation.
- 10. Educate staff on prevention of cyber-attacks.

Accordingly, the undersigned is directed to request all the Administrative Secretaries to adhere on the above advisory and circulate them among their respective HoD's, if any such suspicious e-mail is received by them.

(Dr. Rajinder Kumar Khajuria) JKAS Additional Secretary to the Government

All Administrative Secretaries

Copy to the:

1. Private Secretary to the Commissioner/ Secretary to the Government, Information Technology Department.