Government of Jammu and Kashmir
School Education Department
Civil Secretariat, Jammu/Srinagar

Director School Education,
Jammu/ Kashmir
No.Edu/V/07/2019

Subject. Regularization of I/c Lecturers as Lecturers in various disciplines.

Sri/ Madam,

The School Education Department has initiated the process of regularization of I/c Lecturers as Lecturers in all the disciplines.

In this regard, I am directed to request you to kindly favour this Department office with following documents of In-charge Lecturers in various disciplines who have been elevated as I/c Lecturers w.e.f 01.01.2018 to till date for placing their cases for regularization before the competent authority:

(i) Annual Performance Report of preceding three years from the proposed date of their regularization duly initiated/reviewed and accepted by the competent authority. If APRs are not available, work and conduct certificate issued by the concerned Director for the period as an exception.

(ii) Posting details of the officers on the following format:

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Full name, parentage &amp; (Both permanent and present)</th>
<th>Date of Birth</th>
<th>Designation from first appointment till date</th>
<th>Period of deputation/attachments etc</th>
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<td>From</td>
<td>To</td>
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</table>

(iii) Work and Conduct/ Integrity Certificates.

(iv) Detail of year wise vacancy along with cause of vacancy with documentary proofs.

(v) Year wise incumbency position.

Yours faithfully,

Deputy Secretary to Government

Directorate of School Education Jammu


Copy of the above along with its enclosures forwarded to the:

1. Principal, SIE, Jammu.
2. Principal DIETs----------(ALL).
3. Chief Education Officer-----------(All) Jammu Division for information with the direction to circulate the same to the subordinate offices as desired.
4. I/C website, Director, School Education, Jammu for posting same on the official website of this directorate.

Rajeev Kumar Khajuria)KAS
Personnel Officer
<table>
<thead>
<tr>
<th>S.No.</th>
<th>District</th>
<th>Name of Institution</th>
<th>Subject</th>
<th>Date of vacancy</th>
<th>Cause of vacancy</th>
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<tr>
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<td></td>
<td></td>
<td></td>
<td>i) Due to creation/ upgradation with No. and date</td>
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<td>ii) Due to retirement</td>
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<td>iii) Due to resignation</td>
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<td>iv) Due to Death</td>
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